



Foundation Learning Programme

What is FL

FL aims to help 16 – 18 year olds who aren't certain about their career choices or who don't have the experience, skills or qualifications to start an apprenticeship, college course or a job.

What happens on FL?

FL programmes are made to suit you. Usually they will involve things like getting skills you need at work, basic reading, writing and figure work and Functional Skills. You will work as part of a team in applying for and finding a job. All this plus real work experience.

FL is also about expanding your experiences in engaging in real training and real working environments to enable you to become fully employed on the main Milltech Apprenticeship Programme.

What kind of qualifications can I get?

Level 1 Functional Skills (English and Maths)

Level 1 IT Users Certificate (Business & Administration Learners)

Level 1 Personal & Social Skills and Employability Skills

Level 1 Vocational Qualification i.e. Business Admin/ Motor Vehicle

Level 1 E Responsibility Skills for Working Life

What kind of support will I get?

As soon as you start on an FL programme, you will be given a personal tutor. The tutor will work with you to help you to identify your training needs and plan a programme of work to meet those needs. They will also be available to support and advise you throughout your FL programme either in house at Milltech or when you are in a work experience placement.

How can FL help me?

FL aims to build your confidence and skills. You will have the opportunity to experience work, and develop the kind of skills and attitudes that will make you employable.

How long does FL last?

The average amount of time on the FL programme is 24 weeks although this may be extended if you need extra time.

Will I get paid?

A bursary of £20 + travel per week.

Bonus payments are made on achievements of Qualifications.

How can I apply to join FL with Milltech?

- * Telephone — 0191 5100414
- * Visit Website — www.milltechtraining.co.uk
- * Connexions also have copies of application forms.

What happens after I have completed FL

Successful completion of our FL programme will put you in a more employable situation whether you decide to seek your own employment or whether you join the main Milltech programme.

Milltech

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Milltech is a short walking distance from both Park Lane Interchange and Sunderland Central Metro station. There is access for those who have mobility difficulties at the rear of the building.

This publication can be supplied in large print on request.