

Apprenticeship Application Form

Please download this form, complete using Microsoft Word, save the document and attach to the mail back form, alternatively email back to info@milltech-ltd.co.uk.

I am currently: (delete as appropriate)										At School		At College		In Employment		Unemployed									
I am applying for an apprenticeship in												Job Ref													
First Name(s)																									
Surname																									
Address																									
Town/City														Post Code											
Have you lived at this address for more than 12 months?										Yes/No		If no, please enter your last postcode				Post Code									
Home Telephone No.																									
Mobile Telephone No.																									
E-mail Address																									
School Attending /Last Attended																									
School Leaving Date										D	D	/	M	M	/	Y	Y	Y	Y						
Date of Birth										D	D	/	M	M	/	Y	Y	Y	Y	Age					
National Insurance No.										L	L	N	N	N	N	N	N	L							
Are you a UK resident?										Yes						No									
Do you own a current UK driving licence?										Yes						No		Provisional							
Are you currently employed and wish to train as an apprentice? If so, please give the name, address and telephone number of your employer																									

Additional Information

GCSE	English Literature	English Language	Maths	Science	ICT	
Predicted Grade						
Actual Grade						
Date(s) Achieved						
Qualification Summary (Including those above)	How many GCSE's at Grades A* to C	How many GCSE's at Grades D to G	How many "A/s" Levels	How many "A" Levels		
Predicted						
Actual						
Date(s) Achieved						
Key/Functional Skills	Application of Number/Maths		Communications/English		IT	
Levels	Level 1	Level 2	Level 1	Level 2	Level 1 Level 2	
Date(s) Achieved						
Vocational	NVQ			BTEC		
Level	Level 1	Level 2	Level 3	Level 1	Level 2 Level 3	
Vocational Area						
Date(s) Achieved						
Did you study any vocational qualifications at school or after leaving school at a further education college or training centre?						
<i>If YES, please supply us with details:</i>						
Any other qualifications achieved or being undertaken						
Do you have any Records of Achievements/Testimonials/References from School/College/Employment?						
<i>If YES, please supply us with details:</i>						
Have you applied to any other training providers, colleges or the Armed Forces recently?					Yes	No
<i>If YES, what was the outcome?</i>						
Have you done any part-time work (paid or voluntary), been on work experience or had any other vocational training?						

Please explain why you are applying for an apprenticeship in this vocational area, include a sentence about what type of jobs you feel you may be asked to do.

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Did you receive additional learning support at school or college and if so, please describe what it was for? We may be able to offer some support during your apprenticeship programme.

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Will you require any adjustments to be made if you are invited in for interview and assessment? For example, access to premises, adjusted materials etc.

If YES, please supply us with details:

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Do you have a Criminal Record or Convictions?

Yes

No

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What are your Hobbies and Interests?

If YES, please supply us with details:

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I certify that the information given is a true record

Signature

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Date

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Equal Opportunities Monitoring

This information is used for Equal Opportunities Monitoring **ONLY**

Gender?

Male

Female

Your Ethnicity? (Please mark one box only)

White - British	
White - Irish	
White - Other	
Black British – Caribbean	
Black Irish – African	
Black – Other	
Asian British – Bangladeshi	
Asian British – Indian	
Asian British - Pakistani	
Asian - Other	

Chinese	
Chinese – Other	
Mixed Race – White & Black Caribbean	
Mixed Race – White & Asian	
Mixed Race – White & Black	
Mixed Race – Other	
Unknown	
Prefer not to say	
Other	

For marketing purposes please tell us where you heard about Milltech's Programmes:

All of our programmes are open to everyone who meets the eligibility criteria, irrespective of age, gender, race, belief, disability, educational background or sexual orientation.

Please contact us if you need this application form in an alternative format.

MILLTECH

The Apprenticeship Specialists

Milltech is an Equal Opportunities Employer

Tel: 0191 5100414 Fax: 0191 5100424

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Sunderland

Tyne & Wear

SR1 2QF

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